

LOSS CONTROL

Newsletter



General Safety & Carelessness

2017 IN REVIEW

The Fund finished the 2017 year with one of the lowest claims counts in recent history. That doesn't mean we didn't have some critical claims, but it does mean that your efforts in promoting safety and developing a safety culture are having noticeable effect. The most common 2017 injuries relate to driving accidents, carelessness (e.g. being cut by a razor knife), and with the December weather, slips/falls on ice.



How to keep up the effort? By continuing to promote hazard awareness, an attitude that fosters safety and accident prevention, and thinking before acting. The most effective way to avoid accidents is to understand what can go wrong before starting a task or activity. To that end, the remainder of this newsletter is devoted to refreshing you and your employees on general safety measures and eliminating the causes of carelessness.

GENERAL SAFETY

Common sense and a vested personal interest in safety remain the greatest guarantees for safety at work, on the road, and at home. A strong safety culture results by receiving the commitment and cooperation of every employee as well as their strict adherence to the rules of safety presented by posters, signs, and communications from supervisors and managers.

GENERAL SAFETY RULES AND GUIDELINES

Always obey the rules and guidelines appropriate to specific jobs:

- Do not operate machines or equipment until properly trained and authorized to do so.
- Do not wear loose clothing or jewelry around machinery. It may catch on moving equipment and can result in a serious or disabling injury.
- Keep machine guards in their intended places. Never remove safety guards.
- Never distract another worker who is performing a task, as you might cause him/her to be injured.
- Wear protective equipment (goggles, safety glasses, masks, gloves, etc.) appropriate to the task.
- Fire doors and aisles must be kept clear. Pile materials, boxes, etc. without blocking aisles, exits, fire suppression equipment, power panels, valves, etc.
- Keep your work area clean. Immediately clean up spilled liquids, oil, grease, etc.
- Place trash and paper in proper containers. Oily rags require a separate and specialized container.
- Compressed air is for the job intended and for no other use. Do not clean your clothes or fool around with it.
- Do not adjust, clean, or oil moving machinery.
- Always turn off equipment when not in use.

QUESTIONS?

If you have any questions regarding this newsletter or for additional loss control information, please contact Mark Valentine at 816-698-4611 or mark.valentine@aon.com.

General Safety Rules and Guidelines Cont.

- Lift using your leg muscles. Never lift with your back muscles. For heavier loads, ask for assistance and guidance. Seek supervisor training if you don't know how to lift or move heavy items.
- In case of injury, no matter how slight, report at once to your supervisor.
- In no case should employees treat their own or someone else's injuries.
- Never attempt to remove foreign particles from someone else's eye. Use wash stations and follow directions for clearing eyes. Or seek immediate medical attention.
- Report unsafe conditions or actions to a supervisor.
- Horseplay and fighting are prohibited and are not compensable claims in Kansas.



CARELESSNESS

Seek to eliminate the causes of temporary disregard for safety policies and workplace safety.

External Pressures - disregarding safety to save time may result in an accident or injury. In reality, workers should pay the greatest attention to safety when time pressures exist.

Bad Habits - workers who complete tasks without following safety procedures and without getting injured or caught not following set procedures may then think they can continue such practices. However, something eventually goes wrong. Don't allow bad habits to develop.

Internal Pressures - most employers appreciate motivated workers, but single-minded determination may cause workers to lose sight of the dangers around them. An injured worker cannot finish a job or task. 1st priority: prevent injury. 2nd priority: complete the job.

Poor Attitude - employees with a positive safety attitude think first and then take action. As noted above, the best way to avoid accidents is to understand what can go wrong before starting a task or activity.

Promote a strong safety culture: do the job the right way, the safe way, every day.

This newsletter is distributed by the Kansas Automobile Dealers Workers' Compensation Fund (KADWCF) to increase awareness and stress the importance of safe work practices.

Reporting a claim to Gallagher Bassett (GB)

Fund Account Number: 004352

Internet: www.risxfacs.com

Telephone: 1-800-779-6142

Fax: 1-800-748-6159

Email: tnwclaims@tnwinc.com

Dedicated Adjuster:

Josie Landes – Senior Adjuster

Phone: 816-216-5516

Josephine_Landes@gbtpa.com

(Per above, please report claims to tnwclaims@tnwinc.com.)

Any other claim related information should be mailed to your adjuster at:

Gallagher Bassett

2600 Grand Blvd., Suite 650

Kansas City, MO 64108

or Fax to: 816-942-0695

You can also email the information directly to the adjuster. The preferred method to report claims is via the internet.

Claim related medical bills should be mailed to:

Gallagher Bassett Central Bill

Processing Center

P.O. Box 2831

Clinton, IA 52733

