

Loss Control Newsletter

Kansas Automobile Dealers Workers' Compensation Fund

This newsletter is distributed to you by the Kansas Automobile Dealers Workers' Compensation Fund (KADWCF) to increase the awareness of and stress the importance of safe work practices.

Self-Inspection Program – Why It's a Good Idea



A self-inspection program can benefit any dealership, regardless of size. These inspections provide a systematic method for involving supervisors, employees, safety coordinators, and/or safety committees in the process of eliminating workplace hazards. The main benefit, however, is that it allows for the detection of unsafe conditions in time to provide countermeasures before someone is injured. Effective self-inspections occur at various time intervals and can be conducted by different people depending on the scope of the inspection.

Daily Inspections – Employees should inspect their work areas, tools and equipment at the beginning of each workday. Managers and supervisors should be continually checking for unsafe actions and conditions while in the shop area. In all cases where unsafe conditions are identified, they should be reported and corrected as soon as possible.

Monthly Inspections – These planned and scheduled inspections can involve the safety person, safety committee and others. Top management participation in these inspections indicates that they are interested in the safety, health and welfare of their workers.

Instituting Corrective Action – Inspection results should prompt corrective actions where necessary. The following guidelines should be used to address any problems discovered.

1. Correct the cause of the problem whenever possible.
 - a. When the inspector has the authority to correct or minimize a problem or hazard, do it immediately.
 - b. If the inspector does not have the authority to take immediate corrective action, bring the matter to the attention of someone who does.
2. Conditions that cannot be corrected immediately should be conveyed to management in a written report. The conditions should be listed in the order of priority, including suggested solutions and compliance dates, if possible.
3. Management should advise the inspectors as to what actions are planned in response to the findings, or the reasons why actions will not be taken.

Employees should be made aware of unsafe acts and conditions observed during inspections. These items can be discussed with the employees and their suggestions to prevent recurrence should be solicited. Self-inspections play an important role in safety; they get employees involved in loss control efforts, uncover unsafe conditions and practices, and improve morale when items are corrected. We can help you create and implement a self-inspection program. Don't hesitate to contact us.

If you have any questions regarding this newsletter or for additional loss control information, please contact Mark Valentine at 816-698-4611 or via email at mark.valentine@aon.com.



Perform Self-Inspections

safety is
everyone's
responsibility...

and your help can prevent injuries.



Make a difference every day

The Kansas Automobile Dealers Workers'
Compensation Fund (KADWCF) - increasing
the awareness of employee safety and stressing
the importance of safe work practices.

